2024 Spring Semester

Kookmin University Graduate School
Admission Guidelines for International Students

KMU 국민대학교
KOOKMIN UNIVERSITY
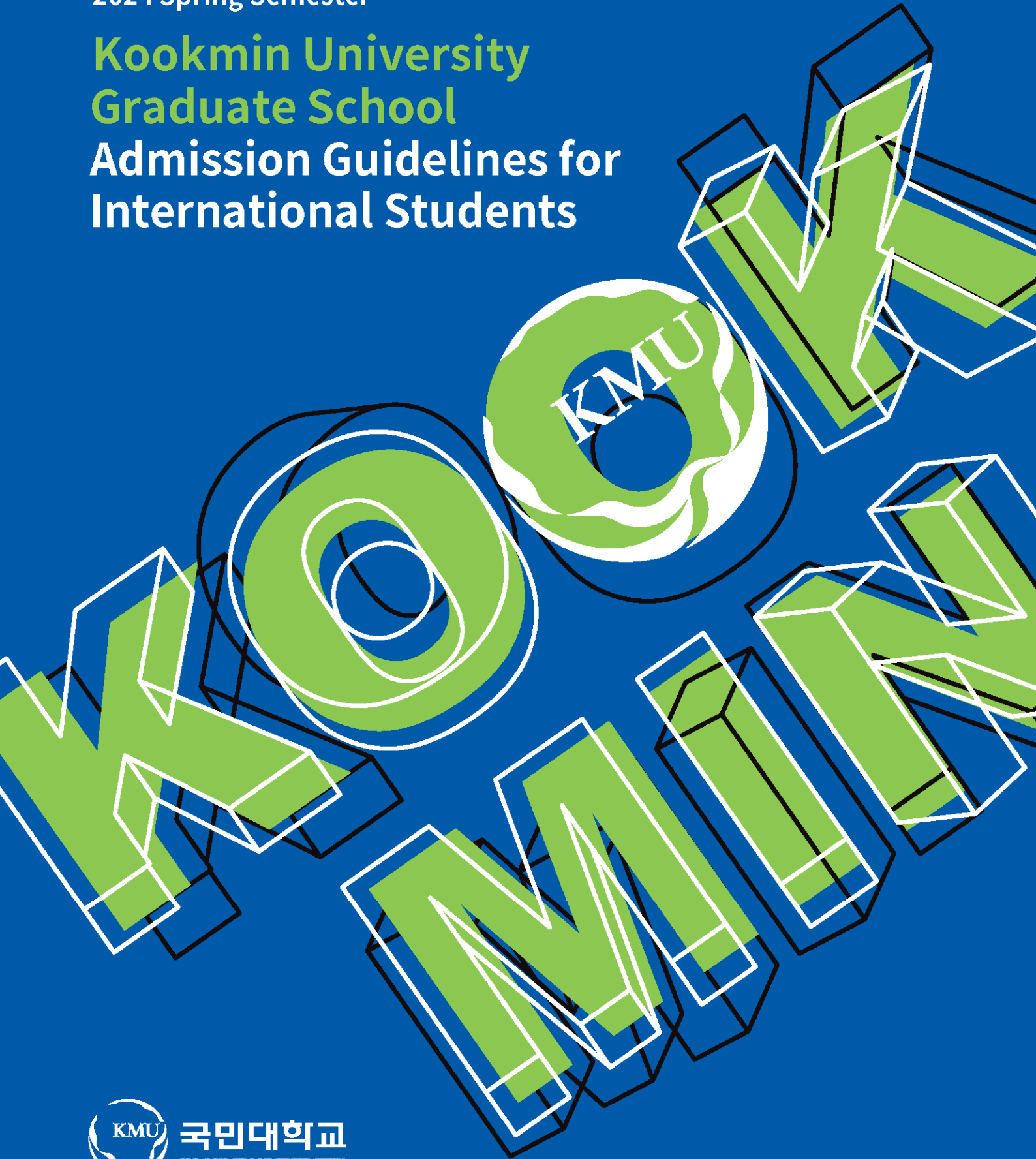
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Contents

The Korean language version shall prevail over any other language version thereof.

1 Admission Process

Process	Schedule	Remarks
On-line Application, Application fee payment, 'Original Documents Arrival'	October 16, 2023 10:00 ~ October 27 16:00 (Korea Standard Time)	▪ Application : https://iat.kookmin.ac.kr/admission/community/notice/?sc=435 ※ If you have been given a **Foreign Registration number** in the past, enter it correctly. ※ Enter your **passport name** in English (family name, given name) and **passport number / date of expiry** , and **Korean visa information** on your passport correctly. ▪ **Original documents must arrive within the deadline.** ※ 2 original copy of Apostille (or consul confirmation) for a copy of degree certificate in English (or degree verification letter) from a foreign university other than China must be issued in advance. However, citizens of countries other than the 26 designated by the Ministry of Justice of Korea submit only 1 original copy to Kookmin University.
Interview (Practical Test)	November 10 or 11, 2023 conducted by each department	▪ **Living in Korea : Face-to-face interview** ▪ **Living outside of Korea : Video interview : Skype ID required** ※ If Skype (or Zoom) login is blocked, enter "Request Zoom Link by E-mail" ※ No video interviews : Master's course of Composition major (Music).
Announcement of Successful Candidates	November 24, 2023 10:00 (Scheduled)	https://iat.kookmin.ac.kr/admission/community/notice/?sc=435
Tuition Fee Payment	January 8, 2024 10:00 ~ January 11 16:00 (Korea Standard Time)	After printing the tuition bill on the successful candidate inquiry page, remit to individual virtual accounts or visit the branch of Woori Bank in Korea and make a payment.
Issuing Certificate of Admission (CoA)	After January 17, 2024	▪ Receive a copy of the CoA by e-mail (for those who have submitted balance certificates and degree credentials) ▪ Must obtain a student visa and enter Korea before the date of admission. (or Must apply for visa change / extension before.)
Date of Admission	March 4, 2024	▪ Refer to https://gds.kookmin.ac.kr/college/schedule/
Entry Declaration (Overseas residents)		▪ After permission to enter Korea, you must immediately submit a photo of the 'Entry Confirmation' label attached to your passport by e-mail.

▶ The schedule above is subject to change.

2 Qualification

Type				Qualification Standard
Nationality				▪ **Applicant and his/her parents must all have foreign citizenship.** (Must not have Korean nationality before starting bachelor's degree course)
Academic background	Freshman	▪ Master's Program ▪ Combined Degree of Master's & Ph.D.		▪ Must hold a **Bachelor's degree** as of February 2024. - A person who is recognized to have an educational background above this level in accordance with laws and regulations. - Applicants with dissimilar majors in previous can also apply.
		▪ Doctoral Program		▪ Must hold a **Bachelor's and a Master's degree** as of February 2024. - A person who is recognized to have an educational background above this level in accordance with laws and regulations. - Applicants with dissimilar majors in previous can also apply.
	Transfer	Master's and Doctoral Program	2nd Semester	▪ Completed(or expect to complete) more than 1 semester and received(or expect to receive) more than 6 credits in graduate school. - Applicants only with the same (or similar) majors in previous graduate school can apply. (Determined by the head professor of the department)
			3rd Semester	▪ Completed(or expect to complete) more than 2 semesters and received(or expect to receive) more than 12 credits in graduate school. - Applicants only with the same (or similar) majors in previous graduate school can apply. (Determined by the head professor of the department)

3 Field of Study (Department and Major)

■ Master's, Ph.D. and Combined Programs

Department	Master's	Ph.D.	Combined	Major
Liberal Arts and Social Science				
Korean Language & Literature	○	○	○	|Korean Language|　　|Korean Literature| |Teaching Korean As a Foreign Language|
English Language & Literature	○	○	○	|English Language|　　　|English Literature|
Chinese Language & Literature	○	○	○	|Chinese Language & Literature| |Korean-Chinese Translation|
Korean History	○	○	○	|Korean History(I) : Prehistory ~ Goryo Dynasty| |Korean History(II) : Choseon Dynasty ~ Present| |Korean History(III) : Comparative History and 　　　　　　　　International History of East Asia|
International Area Studies	○	○	○	|International and Northeast Asian Area Studies| |Russian Area Studies|　　|Chinese Area Studies| |Japanese Area Studies|
Public Administration	○	○	○	|Public Administration|　　|Public Policy|
Political Science & International Relations	○	○	○	|Political Thoughts and Theories| |Comparative Politics|　　|International Relations| |Political Management|　　|National Security Strategy|
Sociology	○	○	○	|Data Analysis & Research Methods| |K-Pop(Hallyu) and Global Societies|
Communication	○	○	○	|Communication|
Advertising & Public Relations	○	○	○	|Advertising & Public Relations|
Education	○	○	○	|Educational Administration & Lifelong Education/HRD| |Educational Psychology, Counseling & Measurement and Evaluation|　|Multicultural Education and Unification Education|　|Creativity Convergence Educational Technology & Curriculum|
Law	○	○	○	|Law|　　|North Korea & Unification Law|
Economics	○	○	○	|Economics|
International Trade	○	-	-	|International Trade|　|International Economics|
Business Administration	○	○	○	|Management|　|Finance|　|Marketing| |Service Management| |POL|　|Entrepreneurship|(only Doctoral)
Global Management	-	○	-	|Management|　　|Art Management|
Accounting	○	○	○	|Accounting|
Data Science	○	○	○	|Data Science|

Department	Master's	Ph.D.	Combined	Major
Natural Science				
Mathematics	○	○	○	|Mathematics| |Information Security|
Physics	○	○	○	|Physics|
*Chemistry	○	○	○	|Physical and Analytical Chemistry| |Organic Chemistry| |Inorganic Chemistry| |Biochemistry| |Nano Chemistry|
Food & Nutrition	○	○	○	|Food and Nutrition| |Food Biotechnology|
Bio & Fermentation Convergence Technology	○	○	○	|Bio & Fermentation Convergence Technology|
Forest Resources	○	○	○	|Forest Resources|
Forest Products & Biotechnology	○	○	○	|Forest Products & Biotechnology|
Biopharmaceutical Chemistry	○	○	○	|Biopharmaceutical Chemistry|
Engineering				
Materials Science and Engineering	○	○	○	|Materials Science and Engineering|
Mechanical Engineering	○	○	○	|Mechanical Engineering|
Mechanical Systems Engineering	○	○	○	|Mechanical Systems Engineering|
Civil & Environmental Engineering	○	○	○	|Structural Engineering|(only Master's) |Geotechnical Engineering| |Hydraulic Engineering| |Environmental Engineering| |Seismic Disaster Prevention Engineering|
Electronics Engineering	○	○	○	|Electronics Engineering| |Energy ICT Convergence|
Intelligent Semiconductor & Display	○	○	○	|Intelligent Semiconductor & Display|
Computer Science	○	○	○	|Computer Science| |Artificial Intelligence Convergence|
Architecture	○	○	○	|Architecture| |Architectural System|
Art and Sports				
Ceramics	○	○	○	|Ceramics Craft|
Metalwork and Jewelry	○	○	○	|Metalwork and Jewelry|
Communication Design	○			|Communication Design|
Entertainment & Contents Design	○	○	○	|Entertainment & Contents Design|
Space Design	○	○	○	|Space Design|
Fashion	○	○	○	|Fashion|
Mobility Design	○			|Mobility Design|
Illustration	○			|Illustration|
Music	○	○	-	|Composition| |Voice| |Piano Performance| |Orchestral Instrument| |Collaborative Piano|
Fine Art	○	○	○	|Painting| |Sculpture| |Art Theory and Criticism| |Intermedia Art|(only Master's)
Performing Arts & Multimedia	○	○	○	|Theater Arts| |Film & Broadcasting| |Dance Science| |Acting MFA|(only Master's)
Physical Education	○	○	○	|Humanities & Social Science in Sports| |Natural Science in Sports| |Golf Convergence Science|

■ Joint Graduate Programs (Freshman and Transfer)

Department	Master's	Ph.D.	Combined	Major	Related Disciplines
Xcultural Studies	○	○	-	|Science of Feelings| |Cultural Study of Arts| |Cultural Socio-Psychology| |Xcultural Study of Korean Style|	All departments
Conservation of Cultural Heritage	○	○	○	|Conservation of Cultural Heritage|	Korean Culture, History, Architecture, Archaeology & Art History, Museology, Cultural property, Forest Products & Biotechnology, Forest Science, Advanced Materials Engineering, Biology, Chemistry
*Financial Information Security	○	○	○	|Information Security| |Financial Security|	Mathematics, Business Administration, Business IT, Computer Science, Financial Information Security
Climate Technology Convergence	○	○	○	|Climate Technology Convergence|	Forest Biotechnology, Forest Environment Systems, Energy Mechanical Engineering
Sports Analytics	○	○	○	|Sports Analytics|	Physical Education, Data Science
Convergence Design & Technology	○	○	○	|Convergence Design| |Convergence Electronic, Materials, and Computer Science|	Materials Science and Engineering, Computer Science, Electronics Engineering, Fashion Design, Industrial Design, Business Administration
Dyslexia and Reading Difficulties Education	○	○	○	|Dyslexia and Reading Difficulties Education|	Education, Korean Language, Psychology
Sustainable Design & Material Innovation	○	○	○	|Innovation Product Design|	Industrial Design, Materials Science and Engineering, Civil and Environmental Engineering

* 'Chemistry' and 'Financial Information Security' Dept. selected for the "Brain Korea 21" project may provide scholarships and research grants by the Korean government.

※ Frequently Asked Questions (FAQ) about Post-Entrance

1. **Class Language : Korean** (In other language : e.g. Dept. of Global Management(only Ph.D.) –Chinese)
2. **Completion** : Master's 4 semesters/24 credits, Ph.D. 5 semesters/36 credits, Combined 9 semesters/60 credits
3. **Exemption from Foreign Language Exam. (Korean)** (Feb. & Aug.):   **TOPIK level 4** or higher(Humanities), **level 3** or higher(Non-Humanities) or Completion of the designated course of the **Korean language education center of Kookmin Univ..**
4. **Degree thesis :** must be written in Korean or English, and must pass the degree claim thesis review after receiving thesis guidance and passing the preliminary examination.
5. **Master's thesis replacement** : Commonly B or higher of CGPA / **Business Administration** · **Advertising & Public Relations** (extra 6 credits. B+ or higher), **Music** (performance), **Dance Science** · **Dyslexic Education** (extra 1 semester/6 credits)

4 On-line Application & Documents Submission

■ How to Apply : UWAY www.uwayapply.com – Search for '국민대학교 일반대학원 외국인'

※ If you have been given an foreign registration number in the past, enter it correctly. (If you do not have an alien registration number, select 'If not')

※ You must enter your English name on your passport (family name, first name) and passport number/date of expiry, Korean visa information correctly. (If you do not have a passport yet, enter '00000' in the number field)

※ Write the full name of the foreign university in English. (abbreviation can be added).

e.g. Wuhan Conservatory of Music (WHCM)

■ Original Documents Submission

• In person : Office of International Affairs Divisions, #202, Global Center (W3. to the left of the library)
• By post

Divisions	Address	Details
in Korean	(02707) 서울시 성북구 정릉로 77 글로벌센터 (W3. 도서관 바로 왼쪽) 202호 국제교류팀 대학원 입학담당자 앞 (**전화 02-910-5838**)	**Required to keep the post receipt(For delivery check)**
in English	International Affairs Team, Room 202, Global Center (W3. to the left of the library), Kookmin University, 77 Jeongneung-ro, Seongbuk-gu, Seoul 02707, Korea Rep. (**Tel. +82-2-910-5838**)	

* The submitted documents will not be returned.
 * Applicants for the relevant department who must submit a 'collection of works (portfolio)' can refer to '7. Interview (Practical) Test' and should submit the collection of works to the department's e-mail address. (Do not submit by post)

■ Matters to be attended

• You must prepare the 'original' documents before starting the application process. (You must complete the application, payment of the application fee, and "submission of original documents" within the deadline, and if any one of these is insufficient, you will be disqualified.)

• All submitted documents will not be returned.   (However, only in the case of a diploma or certificate that cannot be reissued, the original copy will be returned after checking the original within the application period, and in principle, you will receive it in person)
 2 original copy of Apostille (or consul confirmation) for a copy of degree certificate in English (or degree verification letter) from a foreign university other than China must be issued in advance. (1 for CoA + 1 for Visa) However, citizens of countries other than the 26 designated by the Ministry of Justice of Korea submit only 1 original copy to Kookmin University.

• All the applicants must fill out their exact mobile number and e-mail address on the application form. We are NOT responsible for any consequence resulting from incorrect contact information or the applicant being out of contact.
 ※If there's any change of a contact information, the applicant should send an e-mail to GRA@kookmin.ac.kr to request of the change.

• if any of contents on the application form or submitted documents are found to be false, or a prospective graduate can't acquire the degree, pass and admission will be nullified.

• If the number of applicants is less than the minimum number of applicants for each department (major), the interview/practice screening may not be conducted, and in this case, the application fee is fully refunded.

5 Required Documents

■ Master's, Combined Program

	Required Documents	Remarks
1	Application Form	■ Search "국민대학교 일반대학원 외국인" on uwayapply.com, write in Korean or English, and print after submitting the application.
2	Statement of Purpose	■ **With designated form written in Korean or English will only be accepted.**
3	Academic Credentials (Original copy) - Universities of Foreign Countries other than China	1. Original copy of the Apostille of the country to which the university belongs(or the confirmation of Korean Consul in that country or Consul of that country in Korea) for copy of the Bachelor's Degree Certificate (or Degree Verification Letter) in English (or translated into English) ※ Get 2 original copies issued in advance. 1 original copy must be submitted when applying for a visa. However, citizens of countries other than the 26 designated by the Ministry of Justice of Korea submit only 1 original copy to Kookmin University. ※ e-Apostille : If authenticity is verified, it is recognized as original. (UK, Belgium, Türkiye, etc. *see e-APP chart) ※ Original copy of Certificate of Expected Degree in English(or translated into English and notarized) can be submitted without Apostille(or consular confirmation). However, the original Apostille(or Consular confirmation) of the Final Degree must be submitted. 2. Original copy of the Transcript of Bachelor's in English (or notarized in English) ※ Original transcript required before transfer of Bachelor's degree.
3	Academic Credentials (Original copy) - Universities of Korea	1. Original copy of the Certificate of (expected) Graduation or Degree of Bachelor's in English or Korean ※ Get 2 original copies issued. 1 original copy must be submitted at the time of visa application. 2. Original copy of the Transcript of Bachelor's issued in English or Korean ※ Original transcript required before transfer of Bachelor's degree. ※ The internet certificate issuance is recognized as the original if it can be verified.
3	Academic Credentials (Original copy) - Universities of China	Three kinds of Verification Reports of CHSI of Bachelor's in English (学信网) 1. Degree Certificate 2. Qualification Certificate(Graduate) 3. Transcript ※ Original transcript required before transfer of Bachelor's degree. ※ A Verification Report of Degree Certificate is mandatory. A Transcript and a Diploma of Graduation(or the alternative recognition document) as original copy in English(or translated into English and notarized) issued by the Universities can be submitted instead of the Verification Reports of Qualification Certificate and Transcript.
4	TOPIK Certificate (If applicable)	■ The 'TOPIK Scholarship' will be paid differently for the first semester depending on the grades (78th to 89th Exam. : must be valid on the deadline for application) (However, Global management dept. does not apply.)
5	Recommendation Letter (If applicable)	■ Designated form or free form, written in English or in Korean (**should be written by professor from applicant's home university**)
6	Proof of Employment and Career Certificate	(If applicable)
7	Certificate of Birth or Kinship issued by the government agency (Original copy) *Certificates of Kinship must be issued after March 4, 2023. (Birth certificates are not restricted to the date of issue.)	※ Letters in Certificate should be the same with the id card. (name, birth date, nationality, id numbers, If not, need to submit an additional notarized certificate.) ■ Original copy of the Birth Certificate (or the Certificate of Kinship) of the applicant, which must be in English (or translated into English and notarized) and also issued by the government of the applicant's home country. ※ If parents are not identified as the certificates of kinship, submit an Original copy of the certificate of birth or death or divorce, issued in English(or translated into English and notarized). ※ Copies that can be verified as originals on the website of the final confirmation (issuing) institution using a QR code are accepted as originals. ※ Types of Notarization : Notary public(Korea available), Apostille, Consulate of Korea in that country, Consulate of that country in Korea, or the Ministry of Justice or Foreign Affairs
8	Copies of Passport and Residence Card	■ A copy of applicant's passport valid for at least 9 months. ■ Copies of front and back side of valid foreign residence card (holder only)
9	Copies of Passports (ID)	■ Copies of passports (or front and back of national ID) of the applicant's and his/her parents'

■ Doctoral Program

	Required Documents	Remarks
1	Application Form	▪ Search "국민대학교 일반대학원 외국인" on uwayapply.com, write in Korean or English, and print after submitting the application.
2	Statement of Purpose	▪ **With designated form written in Korean or English will only be accepted.**
3	Academic Credentials (Original copy) - Universities of Foreign Countries other than China	1. Original copy of the **Apostille** of the country to which the university belongs (or the confirmation of Korean **Consul** in that country or **Consul** of that country in Korea) for copy of the Bachelor's and Master's **Degree Certificate** (or Degree Verification Letter) in English (or translated into English and notarized). ※ Get 2 original copies issued in advance. 1 original copy must be submitted when applying for a visa. However, citizens of countries other than the 26 designated by the Ministry of Justice of Korea submit only 1 original copy to Kookmin University. ※ e-Apostille : If authenticity is verified, it is recognized as original. (UK, Belgium, Türkiye, etc. *see e-APP chart) ※ Original copy of Certificate of Expected Degree in English(or translated into English and notarized) can be submitted without Apostille(or consular confirmation). However, the original Apostille(or Consular confirmation) of the Final Degree must be submitted. 2. Original copy of the **Transcript** of Bachelor's in English or notarized in English ※ Original transcript required before transfer of Master's degree.
	Academic Credentials (Original copy) - Universities of **Korea**	1. Original copy of the **Certificate** of (expected) **Graduation** or Degree of Bachelor's and Master's in English or Korean ※ Get 2 original copies issued. 1 original copy must be submitted at the time of visa application. 2. Original copy of the **Transcript** of Bachelor's issued in English or Korean ※ Original transcript required before transfer of Master's degree. ※ The internet certificate issuance is recognized as the original if it can be verified.
	Academic Credentials (Original copy) - Universities of **China**	Three kinds of Verification Reports of CHSI of Bachelor's and Master's in English (学信网) 1. **Degree Certificate** 2. **Qualification Certificate**(Graduate) 3. **Transcript** ※ Original transcript required before transfer of Master's degree. ※ Verification Reports of Degree Certificates are mandatory. A Transcript and a Diploma of Graduation(or the alternative recognition document) as original copy in English(or translated into English and notarized) issued by the Universities can be submitted instead of the Verification Reports of Qualification Certificate and Transcript.
4	TOPIK Certificate (If applicable)	▪ The 'TOPIK Scholarship' will be paid differently for the first semester depending on the grades (78th to 89th Exam. : must be valid on the deadline for application) (However, Global management dept. does not apply.)
5	Recommendation Letter (If applicable)	▪ Designated form or free form, written in English or in Korean (**should be written by professor from applicant's home university**)
6	Proof of Employment and Career Certificate	(If applicable)
7	Research Records	(If applicable)
8	Certificate of Birth or Kinship issued by the government agency (Original copy) *Certificates of Kinship must be issued after March 4, 2023. (Birth certificates are not restricted to the date of issue.)	※ Letters in Certificate should be the same with the id card. (name, birth date, nationality, id numbers, If not, need to submit an additional notarized certificate.) ▪ Original copy of the **Birth Certificate** (or the **Certificate of Kinship**) of the applicant, which must be in English (or translated into English and notarized) and also issued by the government of the applicant's home country. ※ If parents are not identified as the certificates of kinship, submit an Original copy of the certificate of birth or death or divorce, issued in English(or translated into English and notarized). ※ Copies that can be verified as originals on the website of the final confirmation (issuing) institution using a QR code are accepted as originals. ※ Types of Notarization : Notary public(Korea available), Apostille, Consulate of Korea in that country, Consulate of that country in Korea, or the Ministry of Justice or Foreign Affairs
9	Copies of Passport and Residence Card	▪ A copy of applicant's passport valid for at least 9 months. ▪ Copies of front and back side of valid foreign residence card (holder only)
10	Copies of Passports (ID)	▪ Copies of passports (or front and back of national ID) of the applicant's and his/her parents'

6 Application Fee

Division	Master's, Ph.D., Combined Graduate Programs (except Music Dept.)	Music Dept.
Application Fee	KRW **100,000**	KRW **130,000**

▶ After the application period is over, the <u>application fee will not be refunded</u>.
   However, if the admission process is canceled due to circumstances of Kookmin University, it will be refunded.

7 Interview(Practical Test)

◼ Interview
- Date : **November 10 or 11**, 2023 (conducted by each department)
- Department : All
- Evaluation Criteria : Previous coursework grades, knowledge on concerned major, aptitude, study plan, <u>Korean language proficiency</u> and other factors designated by each department
- Method : <u>Living in Korea : Face-to-face interview</u> / <u>Living outside of Korea : Video interview</u> : <u>Skype</u> ID required (Zoom is available for some departments)
  ※ <u>No Video interview</u> (only Face-to-face interview): <u>Orchestral Instruments major</u> (master's, doctoral), <u>Composition major (master's)</u>

◼ Practical Test and Portfolio Evaluation (Along with Interview)
- Date : **November 10 or 11**, 2023 (conducted by each department)
- Evaluation Criteria

Departments / Majors	Contents
Ceramics	※ <u>Do not submit by post</u> (Submit portfolio during interview) ▪ Portfolio : More than 10 pieces of your work (original creations in other fields are acceptable)
Metalwork & Jewelry	※ Submit an e-mail mcraft@kookmin.ac.kr within the application period (Do not submit by post) ▪ <u>Portfolio</u> (PDF)with metalwork and jewelry, Applicants majoring in other fields can include related works and drawings ▪ <u>Presentation(Ph.D. & Combined only</u>. PDF) on career, research, and future research plan (about 15min). Submit the 'pdf' file via e-mail within the period of application.
Communication Design	※ <u>Do not submit by post</u> (Submit portfolio during interview) ▪ Portfolio : less than 20 pages (If it's a video or an interactive work, it's limited to less than 2 minutes. You have to prepare your own laptop)
Entertainment & Contents Design	※ Submit an e-mail kmuentd@kookmin.ac.kr within the application period (Do not submit by post) ▪ <u>Presentation</u> (PDF, within 10 pages): A collection of works consisting of materials that can show the creativity, expertise, and academic achievement of applicants, such as video, multimedia, stereoscopic, photography, drawing, etc. ▪ <u>Video work</u> (within 5 minutes): MP4 file edited in single work or highlight format
Space Design	※ Submit an e-mail spatial@kookmin.ac.kr within the application period (Do not submit by post) ▪ All <u>present </u>their portfolio (PDF) and specialties related to the major in free style or Q&A. ▪ If you participate in a <u>face-to-face interview</u>, you can submit additional portfolios made of documents, boards, computers, etc. during the interview.
Mobility Design	※ Submit an e-mail with the study plan and portfolio within the application period. ▪ Portfolio(PDF) : less than 30 pages (2~3 projects) ※ kmuatd@kookmin.ac.kr
Fashion	※ Submit an e-mail fashion@kookmin.ac.kr within the application period. (Do not submit by post) ▪ Portfolio (PDF) : less than 20 pages (no restrictions on contents and format)

Departments / Majors		Contents
Illustration		※ <u>Do not submit by post</u> (Submit portfolio during interviews) ■ Portfolio : less than 20 pages (If it's a video, it's limited to less than 3 minutes. You have to prepare your own laptop)
Fine Art		※ Submit an e-mail <u>art4465@kookmin.ac.kr</u> within the application period. (Do not submit by post)
	Painting	■ <u>Portfolio</u> : <u>Master's</u> -within 15 pages(PDF) / <u>Ph.D. and Combined</u> -within 20 pages(PDF) ■ <u>Video</u> (All) : a single or multiple works in one highlighted edit within 5 minutes (Playable formats as avi, mp4, mpeg2) ■ <u>Presentation(Ph.D. & Combined only)</u> : Experience, research performance and research plan within 10 minutes ('pdf' file)
	Sculpture	■ <u>Portfolio</u> : <u>Master's</u> -within 15 pages(PDF) / <u>Ph.D. and Combined</u> -within 20 pages(PDF) ■ <u>Video</u> : a single or multiple works in one highlighted edit within 5 minutes (Playable formats as avi, mp4, mpeg2) ■ <u>Presentation(Ph.D. & Combined only)</u> : Experience, research performance and research plan within 10 minutes ('pdf' file)
	Intermedia Art	■ <u>Portfolio</u> : within 15 pages(PDF) ■ <u>Video</u> : Submit a single or multiple works in one highlighted edit within 5 minutes (Playable formats as avi, mp4, mpeg2)
Music	Composition	■ Video interview : Skype ID must be entered on the application form *Video interview : Submit an e-mail with portfolio within the period of application by e-mail. kmusic@kookmin.ac.kr (Do not submit by post) **Master's** : ***No Video interview** (Face-to-face interviews only) ■ Fugue analysis : 50% ■ Composition of modern piano song : 50% **Ph.D.** : ■ Submit three pieces of work in different formations and at least one recorded CD or file from submitted works
	Voice (accompany an accompanist)	*Video interview : Submit an e-mail with portfolio within the period of application by e-mail. (formats as avi, mp4, mpeg2) kmusic@kookmin.ac.kr (Do not submit by post) ■ Evaluation of Korean language proficiency at <u>TOPIK level 3 or higher</u> ■ Video interview : Skype ID must be entered on the application form ■ <u>One-take video must be submitted</u> for the admission test. (<u>Record all songs in the same place without interruption.</u> All non-one-take videos will be disqualified.) ■ Master's : (1) An opera aria (original tune, original language): 50% (2) A German song(original language): 25% (3) A French song(original language): 25% ■ Ph.D. : 1 piece of each Italian, German, French, English, Russian (Among 4 pieces in total, should include 1 piece of aria songs)
	Piano Performance	*Video interview : Submit an e-mail with video to show the sides of the body (face, instrument, hands) kmusic@kookmin.ac.kr within the application period. (Do not submit by post) ■ Video interview : Skype ID must be entered on the application form ■ Master's : (1) L.v. Beethoven Piano Sonata 1, 2 movements (2) 1 free song ■ Ph.D. : Solo program of more than 2 periods including all movements of classical sonata (30 minutes or more)
	Orchestral Instruments	***No Video interview** (Face-to-face interviews only) ■ Master's : Choose one between one movement of Concerto (including cadenza) or the equivalent grand piece and two movement of Sonata(fast movement and slow movement) ■ Ph.D. : Solo program of more than 2 periods including all movements of classical sonata (30 minutes or more)
	Collaborative Piano (accompany the performers of instrumental sonatas and vocal pieces)	*Video Interview : Submit an e-mail with video to show the profile of the entire body(with a soloist) kmusic@kookmin.ac.kr within the application period. (Do not submit by post) ■ Video interview : Skype ID must be entered on the application form ■ One movement in L. v. Beethoven Sonata (Moderato~Allegro) ■ Two movements in Instrumental Sonata (One fast movement and One slow movement)
Performing Arts & Multimedia	Theater Art, Film & Broadcasting, Dance Science, Acting MFA	Submit an e-mail within the application period to performance@kookmin.ac.kr (Do not submit by post) ■ Evaluation of Korean language proficiency at <u>TOPIK level 3 or higher</u> ■ Evaluation of collection (portfolio): No restrictions on content, format, or quantity (however, video or PDF within 5 minutes is recommended)

8   Selection Criteria

■ Scoring Rubrics(%)

Course		Document evaluation and Interview test	Practical Test and Evaluation of the works	Total
General (Joint Graduate Programs, Art Theory and Criticism major)		100	-	100
Ceramics, Metalwork & Jewelry, Communication Design		30	70	100
Entertainment & Contents Design, Space Design, Mobility Design, Fashion		50	50	100
Fine Art	Painting major	50	50	100
	Sculpture major	30	70	100
	Intermedia Art major	50	50	100
Music		20	80	100
Performing Arts and Multimedia		70	30	100

- Selection is made in the order of the total score per each department.
- Poor academic demonstrators will not be selected regardless of the volume of recruitment.
- Assessments and scores will never be revealed.
- Other selection criteria which is not specified in this guideline, will be determined by the 'Graduate School Steering Committee'.

9   Successful Candidate Notice

- Check the result at https://iat.kookmin.ac.kr/admission/community/notice/?sc=435 after November 24, 2023 10:00
- If the payment of tuition is not made within the tuition payment period, the acceptance is canceled.
- If prospective graduates do not submit the original academic certificate by February 22, 2024, they may be disqualified as they do not meet the application qualifications.
- If the document is found to be fake or wrongly written, or interview is found to be done by a proxy, pass(admission) will be nullified, even after you are admitted. And registration fee will not be returned at all.
- Even if you passed the interview and completed registration fee payment, but later, bank balance certificate and academic documents(eg. degree certificate) is found to be unqualified, we can disapprove issuing certificate of admission.
- Even if admission is permitted, If the Immigration Office or Korean Consulates deny issue of a student VISA (D-2), admission will be revoked and the tuition fee will be refunded. (After the date of admission, the admission fee is not refunded, and the tuition fee is refunded according to the tuition refund standard.) And in case that the admitted student could not receive a student visa (D-2) within 2 weeks from the beginning of the semester without specific reasons, admission can also be revoked.
- Even if admission is permitted, if the result of Academic Certication check is found to be unqualified, admission will be cancelled and tuition fee will not be refunded at all.

10 Registration

■ Registration Period

Division	Registration Period	How to enroll
Tuition Fee Payment	**January 10**, 2024 **10:00 ~ January 11 16:00** (Korea Standard Time)	After printing the tuition bill on the successful candidate inquiry page, remit to individual virtual accounts or visit the branch of Woori Bank in Korea and make a payment.

▶ If a successful candidate does not pay for Tuition Fee during the period, the admission will be canceled

■ Registration Fee (Below is as year of 2023)   *The registration fee for the 2024 school year has not been determined and will be announced in early January 2024.

- Tuition fees may vary depending on inflation and improvement of the educational environment.

(Unit : Thousand KRW)

Area	Admission Fee (1st semester only)	Tuition Fee per semester	Total (1st semester Registration Fee)	Remarks
Humanities & Social Science	1,029	5,036	6,065	Including Department of Xcultural Studies, Dyslexia and Reading Difficulties Education
	1,029	6,630	7,659	Dept. of Global Management
Natural Sciences	1,029	5.838	6,867	Including Department of Conservation of Cultural Heritage, Financial Information Security, Sports Analytics, Climate Technology Convergence
Physical Education	1,029	6,049	7,078	-
	1,029	7,171	8,200	Major of Golf Convergence Science
Engineering	1,029	6,550	7,579	Including Department of Convergence Design & Technology, Sustainable Design & Material Innovation
Arts & Sports / Architecture / Fine Art	1,029	6,770	7,799	-
	1,029	5,811	6,840	Major of Art Theory and Criticism
Music	1,029	6,872	7,901	-

■ Registration Fee Refund

- If would like to renounce the admission, should 'submit a copy of renouncer' by February 14, 2024 16:00 (Korea Standard Time) by e-mail for full refund of registration fee.
  But, if renounce admission after semester starts, refund will be done according to 'standards of registration fee refund' of Kookmin University.

11 Scholarship for Foreigners

■ Freshman Scholarships (only for the 1st semester, Including Transfer student)

- Based on the valid documents submitted within the application period, only the higher one of the scholarships will be applied to the tuition bill.
- In principle, scholarship benefits are limited to one type. (*According to the Graduate School regulations)
- However, as the Global Management Dept. operates its own scholarship system (KRW 1 million for TOPIK level 4 or higher, etc.), this scholarship does not apply.

(1) Freshman TOPIK Scholarship

Area	Eligibility (Submitted during the application period)	Amount of Scholarship (Admission fee does not apply)
Liberal Arts & Social Science	TOPIK Level 6	70% of Tuition fee
	TOPIK Level 5	50% of Tuition fee
	TOPIK Level 4	30% of Tuition fee
Natural Science / Engineering / Arts & Sports	TOPIK Level 6	100% of Tuition fee
	TOPIK Level 5	70% of Tuition fee
	TOPIK Level 4	50% of Tuition fee

(2) Alumni Scholarship

Eligibility	Amount of Scholarship (Admission fee does not apply)
Graduates of Kookmin Univ.'s Degree program	50% of Tuition fee

▶ The criteria and the amount of scholarship are subject to change according to the Kookmin University's scholarship policy.
▶ GKS students and home country government scholarship holders are excluded from these scholarships.

■ Enrolled student Scholarship (from the 2nd semester)

- However, as the Global Management Dept. operates its own scholarship system (KRW 1 million each for thesis such as SCI, etc. and special scholarship), this scholarship does not apply.

GPA	TOPIK		Remarks
	Level 4 or higher	Level 3 or lower	
4.0 or higher	50%	30%	- Earned more than 6 credits(including 6 credits) in previous semester without any F grade - GPA : 3.5 or higher in previous semester - Students who submitted TOPIK certificate - 'Level 3 or lower' includes students who doesn't have TOPIK certificate
3.75 or higher	30%	20%	
3.5 or higher	20%	-	

12 Dormitory

■ **Facilities Information :** https://dormitory.kookmin.ac.kr/intro/installation

	On-campus Dormitory	**Off-campus Dormitory (Jeongneung)**
Fee per semester (4-person room, 112 days)	▪ KRW 750,400 (Except for vacation period. Meals expenses not included. On-campus near the back gate of the university. Closed from 1 AM to 5 AM)	▪ KRW 750,400 (Except for vacation period. Meals not provided. 10 minutes walk from the back gate of the university. Open 24 hours)
Amenities	▪ Cafeteria, Lounge, Laundry room, CVS, Gym ▪ Air-conditioning & Heating System ▪ Internet LAN and Bathroom inside each room	▪ Common Kitchen, Lounge, Laundry Room, Gym ▪ Air-conditioning & Heating System ▪ Internet LAN and Bathroom inside each room

■ **Dormitory Application and Selection**
- After payment of tuition, apply according to the email : APPLYDORM@kookmin.ac.kr Tel. +82-2-910-5850

13 Issuing Certificate of Admission (CoA)

- **Whom to be issued** : Among those who need to apply for/extend/change to the D-2 visa, those who have paid the tuition fee and submitted an appropriate bank balance certificate and academic credentials. (※ F or E, etc. visa holders who can study abroad in Korea do not need a CoA.)
- **Start date of issuance of CoA** : After January 17, 2024 (scheduled)
- **How to issue** : by e-mail (Only when the Korean embassy accepts the original copy of the CoA will be mailed)
- **What to submit :** two original copies of each must be issued in advance ! (1 to Univ. + 1 to Embassy)
  (However, citizens of countries other than the 26 (which is China, Mongolia, Vietnam, Nepal, Bangladesh, India, Indonesia, Pakistan, etc) designated by the Ministry of Justice of Korea submit only each one original copy to Kookmin University.)
  ① **Bank balance certificate** (Original copy in English) of the applicant or applicant's parents
   - **Amount** : **KRW 20 million** or more (Other currencies : at the **trading base exchange rate as of January 1, 2024.**)
   - **However, only the applicant's own balance certificate of the bank in Korea is recognized if the Foreigner Registration in Korea is valid.**
   - The bank balance certificate is replaced or exempted for GKS, Outstanding Overseas Research Personnel of Kookmin University, and the scholars of their motherland government or agency.
   - **Date of issue of balance** : after January 1, 2024 **within 30 days of the your visa application date** (issue 2 original copies)
      ※ However, if the balance certificate of a bank other than China has a valid period, up to 6 months from the date of issuance will be accepted.
   - Copies that can be verified on the bank's website using a QR code, Verification No. can be accepted as originals.

   > ※ However, the balance certificate of a **bank located in China** must satisfy **all** of the followings.
   > *'short-term deposit and withdrawal' certificate to Kookmin University, 'deposit freeze' to Korean Embassy
   > ① Original issued within 30 days from your visa application date (※The banks designated by the Korean consulate or Bank of China or China Construction Bank is recommended.)
   > ② The validity period of the balance certificate (or deposit freeze period) must remain at least 30 days from your date of visa application.

  ② **Academic Credentials** : Submit an additional original copy to the Embassy/Immigration for visa application
   - Other than China : Original copy of the **Apostille** of the country to which the university belongs (or the confirmation of Korean Consul in that country or Consul of that country in Korea) of copy the **Degree Certificate**(or Degree Verification Letter) in English(or translated into English).
   - Chinese Universities : Degree verification report in English and Academic Background (graduation) verification report in English of 学信网 (or 学位网).
   - Korean Universities : Original copy of the Degree certificate. (*Internet-issued copies : recognized as originals only when originals can be verified online)
- **Restriction** : When the Bank Balance Certificate or the Academic Credentials is found unqualified, CoA may not be allowed to issue.
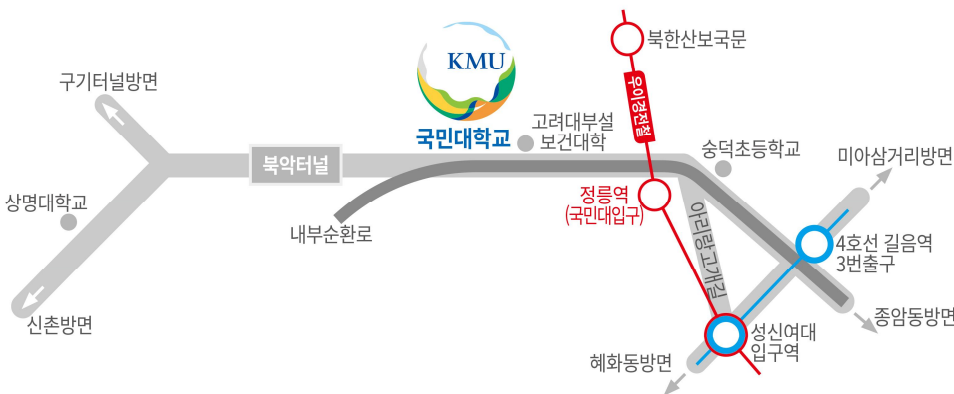
14 Visa Application/Change/Extention

- **Residents in Korea** : After receiving the **copy of CoA**, you **must** apply for a Petition at HIKOREA.GO.KR or Visit the Immigration Office for 'Change of Status / Extension' or 'Change in Registration Information (transferred while attending a university in Korea)' **before the admission date**.
  ※ Must Reserve HIKOREA.GO.KR before visiting the Immigration Office.

- **Foreign Residents** : After receiving the **copy of CoA**, applicants must visit the local Korean Embassy / Consulate and apply for your "Student Visa (D-2)" with the **passport at least 6 months validity remaining**.
  ※ Before visiting the Korean embassy or consulate, check the visa application process and documents to be submitted (Academic Credentials, Bank Balance Certificate) on the website or phone of the embassy.
  ※ If the Korean Embassy or consulate accepts only the original copy of the CoA, request the original copy to be mailed at GRA@kookmin.ac.kr with ①Postal Code, ②Address, ③Recipient Name, ④Phone Number
  Applicants residing overseas should apply for your student visa immediately after receiving CoA, as visa issuance can take longer than expected.

15 Contacts of Departments (call : +82–2-Tel. Number)

Department	Tel. No.	Location	Department	Tel. No.	Location
Korean Language and Literature	910-4360	N2. 903	Materials Science and Engineering	910-4660	W1.435
English Language and Literature	910-4370		Mechanical Engineering	910-4670	W1.323
Chinese Language and Literature	910-4390		Mechanical Systems Engineering		
Korean History	910-4400		Civil and Environmental Engineering	910-4690	W1. 201
Education	910-4730	N2. 603	Electronics Engineering, Intelligent Semiconductor & Display	910-6701	S2. 432
Public Administration	910-4430		Computer Science	910-4790	S2. 631
Political Science & International Relations	910-4450		Architecture	910-6523	S1. 602
Sociology	910-4470		Ceramics	910-4620	N3. 103
Communication	910-4260		Metalwork & Jewelry	910-4631	
Advertising & Public Relations			Communication Design	910-4610	
International Area Studies	910-4380	N2. 903	Entertainment & Contents Design	910-5650	
Law	910-4490	N4. 402	Space Design	910-4640	
Economics	910-4514	N7. 504	Mobility Design	910-5791	
International Trade	910-4515		Illustration	910-4610	
Business Administration, Accounting, Data Science	910-5203	N10. 105	Fashion	910-4630	
Global Management	910-5208		Music	910-6370	S3. 302
Mathematics	910-4740	N6. 301	Fine Art	910-4465	S3. 207
Physics	910-6751	N6. 401	Performing Arts and Multimedia	910-4466	S3. 221
Chemistry, Biopharmaceutical Chemistry	910-4760	N6. 501	Physical Education, Sports Analytics	910-4883	S2. 110
Food & Nutrition	910-4770	N6. 601	Xcultural, Conserv. of Heritage	910-5572	N2. 201
Bio and Fermentation Convergence Technology	910-5730	N6. 212	Financial Information Security, Climate Technology Convergence	910-5572	
Forest Resources	910-4810	S2. 304	Dyslexia and Reading Difficulties Education	910-4730	N2. 603
Forest Products & Biotechnology	910-4820	S2. 305	Convergence Design and Technology	910-5021	W4. 501-3
Sustainable Design & Material Innovation	910-4600	N3. 103			

16 Transportation

SECTION NORTH

N1 본부관 Administration Hall
대학본부 / 학교법인 국민학원 / 종합서비스센터
일반대학원 / 행정대학원 / 정치대학원 / 입학처

N2 북악관 Bugak Hall
글로벌인문·지역대학 / 사회과학대학 / 교양대학
교육대학원 / 교육연수원 / 매점

N3 조형관 College of Design
조형대학 / 테크노디자인전문대학원 / 디자인대학원
UIT Design Solution Center / 화방

N4 법학관 College of Law
법과대학/법무대학원/법학도서관/정자/한울식당/매점

N5 형설관 Hyungsul Hall
조형대학(영상디자인학과, 자동차운송디자인학과)

N6 과학관 College of Science and Technology
과학기술대학 / 매점

N7 경상관 College of Economics and Commerce
경상대학

SECTION SOUTH

S1 종합복지관 Student Union
학생처 / 건축대학 / 평생교육원 / 국민인재개발원 / 경력개발지원단
총학생회 / 동아리방 / 공연장 / 우리은행 / 유채굴 / 생활협동조합
교직원식당 / 학생식당 / 외무실 / 장애학생지원센터 / 서점 / 매점

S2 미래관 Future Hall
소프트웨어융합대학 / 체육대학 / 스포츠산업대학원 / 웰니스센터
창의공과대학(전자공학부)
과학기술대학(선외한의시스템학과, 임산생명공학전공학과)

S3 예술관 College of Arts
예술대학 / 공연예술대학원 / 대극장 / 소극장 / 매점

S4 대주차장 Underground Parking Lot

S5 평생교육실기관 Lifelong Education Bldg.
콘서바토리

SECTION WEST

W1 공학관 College of Creative Engineering
창의공과대학 / 자동차융합대학 / 자동차공학전문대학원 / 매점

W2 성곡도서관 Sungkok Library
도서관 / 박물관 / 도서관기념실 / 해동아트뮤지엄

W3 글로벌센터 Global Center
국제교류처 / 국제교육원

W4 산학협력관 Innovation & Partnership Bldg.
LINC+사업단 / 산학협력단 / 공학교육혁신센터
공동실험기기센터 / 창업지원단

SECTION EAST

E1 생활관A동 Dormitory A **E4** 생활관D동 Dormitory D
E2 생활관B동 Dormitory B **E5** 형빈관 Guest House
E3 생활관C동 Dormitory C **E6** 명원민속관 Myoungwon Folk House

N8 국제관 International Hall
비즈니스IT전문대학원 / 정보기획팀

N9 콘서트홀 Concert Hall

N10 경영관 College of Business Administration
경영대학 / 경영대학원

N11 체육관 Gymnasium
실내경기장 / 창업보육센터

GATE
G1 정문 Main Gate
G2 중문 Middle Gate
G3 후문 Back Gate

MONUMENT
M1 해공동상 Haegong Statue
M2 성곡동상 Sungkok Statue
M3 용두리 University Statue-Yongduri
M4 GRANDE FLORE Big Flower
M5 Mr. Doctor

지하철 이용시
- 1호선 종 각 역 → ①번 출구 → 1020번(교보문고 방면 200m) → 국민대
- 2호선 신 촌 역 → ①번 출구 → 110번(동교동 방면 250m)
- 3호선 경복궁역 → ③번 출구 → 1020, 1711번(자하문 방면 50m 아래) → 국민대
- 4호선 길 음 역 → ③번 출구 → 171,1213, 7211번 → 국민대
- 5호선 광화문역 → ②번 출구 → 1020, 1711번(한국통신 앞) → 국민대
- 3,6호선 연신내역 → ④번 출구 → 7211번 → 국민대
- 우이 경전철 정릉(국민대입구)역

지선버스 이용시
- 1020번(정릉산장아파트 ⇄ 국민대 ⇄ 종로1가)
- 1116번(국민대 ⇄ 미아삼거리), 1213번(국민대 ⇄ 청량리)
- 1711번(국민대 ⇄ 광화문 ⇄ 공덕동), 7211번(기자촌 ⇄ 국민대 ⇄ 신설동)

간선버스 이용시
- 110번(국민대 ⇄ 제기동 ⇄ 용산 ⇄ 신촌 ⇄ 국민대), 153번(우이동 ⇄ 수유리 ⇄ 국민대 ⇄ 신촌 ⇄ 우이동)
- 171번(국민대 ⇄ 돈암동 ⇄ 성대앞 ⇄ 상암동)

내부순환로 이용시
- 일산 방면에서 왕십리 방향 이용시 : 정릉 Ramp 진출 후 U턴
- 왕십리 방면에서 성산대교 방향 이용시 : 국민대입구 Ramp 진출 후 오른쪽

통학버스 이용시
- 1호선 시청역
- 2호선 잠실역, 신촌역
- 3호선 압구정역, 불광역
- 4호선 길음역
- 5호선 광화문역